



EvanstonScholars

Attendance Policy

Please make sure you understand and are able to comply with the following:

- **THE ES ATTENDANCE YEAR GOES FROM AUGUST 1 – JULY 31**
 - Mandatory events (14-16 per attendance year plus SAT preparation class) are indicated on the attached ES calendar and will be shared with Scholars annually via paper.
 - We expect you to be ready to learn at the published start time of the event (this means being seated before the start time not walking in the door at the start time of the event.)
- **IF YOU MISS A MANDATORY WORKSHOP OR EVENT, YOU ARE EXPECTED TO FOLLOW UP WITH YOUR POD LEADER DURING THE FOLLOWING MONDAY STUDY TABLE TO GET THE MATERIAL AND AN OVERVIEW OF THE CONTENT.**
- **IN A GIVEN ATTENDANCE YEAR:**
 - Your first absence at a mandatory event/program will be noted.
 - Your second absence at a mandatory event/program will result in a warning.
 - Your third absence at a mandatory event/program will result in probation. Email notification will be sent to your parents and mentor.
 - Your fourth absence at a mandatory event/program will result in deactivation from Evanston Scholars.
- **OUR ATTENDANCE POLICY **DOES NOT** DIFFERENTIATE BETWEEN EXCUSED AND UNEXCUSED ABSENCES.** We know that illness and emergencies arise, as well as conflicts. We have tried hard to create a policy with some wiggle room that helps you honor your commitment as an Evanston Scholar. If you know in advance that you will need to miss a mandatory program, please notify your Pod leader at least one week in advance.